



## Library Fee Schedule

### Photocopying & Scanning:

8 ½" x 11" B&W --- 20 cents each	8 ½" x 11" color --- 50 cents each
8 ½" x 14" B&W --- 30 cents each	8 ½" x 14" color --- 75 cents each
11" x 17" B&W --- 75 cents each	11" x 17" color --- \$2.00 each

### Publication fees – Non-Profit

1 to 15 images	\$30.00 per image
16 or more images	\$25.00 per image

### Publication fees – Commercial

1 to 15 images	\$100.00 per image
16 or more images	\$75.00 per image

### Non-published, personal copies of photos or archival documents OR for patrons without a research request

\$5.00 per 300 dpi in-house scan, emailed to patron  
\$5.00 for flash drive on which scans are copied

### Research Request Fees

Any research question which requires our volunteers to go beyond our book stacks (such as historic photos, maps, drawings, and archival materials) requires an up-front research fee.

\$20.00 for Colorado Railroad Museum members  
\$30.00 for non-members

### Staff/Volunteer Research Time

\$75.00 per hour will be charged for complicated and time-consuming research done on your behalf.

**\*\*NOTE:** Any lengthy walkthrough of documents or objects needs to be scheduled with correspondence and have supervised studies of what is requested.

### Payment

Orders **will not** be fulfilled until payment is received. The Library accepts cash or checks. Credit card payments must be processed in the gift shop in the Depot.

### Off-Site Printing and Scanning (or items larger than 11" x 17"):

#### Map and Drawing Reprints:

**Digital Scan:** \$20.00 per scan plus \$5.00 per flash drive on which scans are copied

\*Additional charges not included in the above prices, such as postage, will depend upon weight, packing materials, and distance of shipment.