# Colorado Railroad Museum In Classroom Reservation Form

## School Information:

- **School:**
- **County:**
- **School district:**
- **Address:**
- **Zip:**
- **Main School phone:**
- **Fax:**

## Class Information:

- **Teacher:**
- **Grade(s):**
- **Age(s):**
- **Teacher cell phone:**
- **Email:**

Please identify any special needs your group might have:

- [ ] special education
- [ ] ELL
- [ ] physical disabilities
- [ ] Other (please specify) __________________________

## Program Specifics:

Please select one program per reservation form:

- [ ] The Great Big Map of Colorado—Train Timeline
- [ ] Artifact Trunk: Economy on the Tracks
- [ ] Artifact Trunk: Technology & Trains
- [ ] Artifact Trunk: Social Customs on the Railroad

## In-classroom program options:

- [ ] On Your Own (Teacher picks up trunk and keeps for 1 week to teach program)
- [ ] Guide (Museum guide brings trunk and does a 45 minute presentation)

## Date of program: Not available on Monday

- 1st choice: _______________________
- 2nd choice: _______________________
- 3rd choice: _______________________

## Time of Visit: Please tell us what time you wish us to visit.

- Arrive at your classroom: _______________________
- Leave your classroom: _______________________

## Estimated Cost: If doing more than one program please fill out a form for each program.

Program @$50.00 each = $______________________

Total cost of $________

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After submitting your completed form: Please allow seven to ten days for processing. Reservations are accepted through the Museum website, mail or email. Be aware that we require reservations be received at least 2 weeks in advance. Once your reservation has been accepted, we will send you a confirmation email which can be used as an invoice. Payments are due the day of program.

We look forward to sharing Colorado’s Railroad history with you!