

Great Expectations!

Thank you for choosing a Field Trip at the Colorado Railroad Museum!

To make your visit the best experience possible please adhere to the following expectations:

Railroad Time:

Railroads set the standard for keeping to a schedule! We understand that things happen. If you are running late, please call us at 303-279-4591 and let us know. Delays of 20 minutes or more may result in a shortened tour.

Arrival & Visit:

Plan on arriving 15 minutes prior to the scheduled start time of your visit. This will allow for you to check-in at the museum depot and use the rest rooms prior to your program start time.

After making your payment at the museum depot, your guide will return with you to greet students on board their bus(es) and escort the group inside to begin their program.

Field trips spend between two to three hours at the Museum.

Lunches/Snacks:

The museum has a covered amphitheater available on a first-come first-served basis for lunch and snacks. Indoor lunch space is not available, so please plan accordingly.

Museum Manners:

As our guests at the museum, we expect all visitors to follow a few common sense rules:

- Be respectful of the rail cars, exhibits and objects
- Listen to your tour guide
- Please show other visitors consideration.
- Keep your cell phone turned off or in silent mode during program.
- School groups are asked to refrain from taking gum, candy, or lit cigarettes onto grounds. Covered water bottles are encouraged.
- Students are encouraged to wear name tags

Your attendance at this program grants permission to the Colorado Railroad Museum to use photographs of your class participating in museum programs for archival, promotional or advertising purposes without permission.

Safety:

The Colorado Railroad Museum is an active railyard. Please be aware of your surroundings at all times:

- Listen to your guide for direction
- Wear closed toe shoes
- Do not climb on the outside of rail cars
- Respect fences and barriers
- Do not run
- Do not walk on the rails
- Stay with your group at all times

Museum Store:

The Colorado Railroad Museum's store has an assortment of snacks, water, books, and souvenirs for sale. You and your students are welcome to shop at the store at the conclusion of your visit.

Cancellations:

If you need to cancel your fieldtrip, please contact Guest Services at 303-279-4591 as soon as possible. We will make every effort to schedule a new date for your visit.

Payment:

We ask that your group purchase admission for the entire group (additional adults included) with one payment. We accept credit card (MasterCard, Visa, ***), checks made payable to the Colorado Railroad Museum and ****. We do not offer discounted rates to groups who wish to pay individually. Refunds can only be handled at check-in.

Parking:

Buses and cars used to transport field trip students are asked to park in the east area of our parking lot.

Thank You Notes:

The museum encourages you and your students to send thank you notes after completing your field trip.

We use them to:

- Show appreciation to our volunteers tour guides
- Check that program goals are being met
- Help funders and legislators see the value of our programming