



## T is for Train Camp Registration Form

**Name of Camper:**

Age/Grade:

**Adult Responsible  
for Camper**

Phone (cell):

**Home Phone:**

Work Phone:

**Address:**

**Emergency**

Phone numbers:

**Contact:**

**2ndary Emergency**

Phone numbers:

**Contact:**

**Camp:**

Circle the camp(s) you wish to register for:

Session 1 (Grades 1-3): June 11-15, 9:30 am – 3 pm

Session 2 (Grades 4-5): June 18- 22, 9:30 am – 3 pm

**Medical  
Information:**

Physician:

Medical Insurance:

Vision:

Dental:

Hospital:

**Unique to my  
child:**

Please share any information unique to your child's emotional and physical health and ability that will help insure his/her having a safe and enjoyable experience at the Colorado Railroad Museum's Summer Camp program. The camper's food or animal allergies and all medication needs must be submitted in writing with this packet. Please include additional sheets of paper if necessary.

## Camp Policies and Information

### What to Bring:

- Food: a morning snack and sack lunch (refrigerators and microwaves are not available to campers at museum)
- Water bottle
- Closed toe, comfortable shoes for walking
- Sun block and hat
- Sweatshirt, fleece or rain jacket in case of inclement weather
- A change of clothing (underwear, shorts, t-shirt, socks)
- Cell phones, iPads and other electronic devices are allowed but must be kept in camper's backpack and used only for emergencies, with camp instructor's permission. Instructors will confiscate items being used without permission.

*Note:* Any medication that is required should be taken before or after the program or administered by campers or a parent during the program. Emergency medication must be carried by and administered by child unless previously arranged with camp administration.

### Drop-off and Pick-up Procedures and Times

#### Drop-off and pick-up times

- Morning drop-off outside Museum Depot: Between 9:00 – 9:30 am
- lunch break: Between 12:00 and 1:00
  - campers will eat the lunch they brought from home.
  - lunch is supervised by camp instructors
  - refrigeration and microwave are unavailable
- Evening pick-up in museum upper gallery: Between 3:00 and 3:30 pm

Drop-off will be outside the Museum Depot also known at the Visitor Center, it is the yellow building located at the northwest corner of the museum's parking lot.

Please pick up your child(ren) promptly. You can pick up your child anytime during this range of time. If you are dropping off or picking up a child during any time other than those defined above, please contact camp administrator in advance so that we can ensure your child has been signed out.

A parent or guardian is required to sign-in and sign-out your child every day unless designated during registration. Parent/legal guardian may designate additional adult individuals to pick-up or drop-off child. These individuals may be required to present identification to staff.

### Emergency Authorization:

In the case of an emergency, Colorado Railroad Museum staff will make every effort to contact parents or designated emergency contact (submitted on registration). If these contacts cannot be reached, the Colorado Railroad Museum will obtain emergency medical treatment for camper. Parent/legal guardian will be responsible for medical expenses incurred.

The Colorado Railroad Museum wishes to protect the safety and welfare of all camp/program participants. In order to maintain a safe and fun environment our camp staff may implement various techniques to manage occasional misbehavior. For example, a time out may be used to allow time for a child to regain his/her

composure or he/she may lose the privilege to participate in an activity. Depending on the severity of the negative behavior, parents may be asked to pick-up their child early from camp, but only after the issue has been discussed with the Camp Administrator.

**Behavior**

If a camp instructor documents extreme or recurring negative behavior that is considered to be endangering to other participants or excessively disruptive to the operations of the camp, the Camp Administrator will meet with the parent(s)/guardian(s) to discuss the behavior issues and the child may have to leave camp. The Colorado Railroad Museum reserves the right to remove students who do not adhere to our behavior policy. In this instance no refund will be given.

Negative behavior includes, but is not limited to:

- Uncooperative or violent behavior
- Not listening to camp or museum staff
- Not respecting the rights of others
- Repeatedly running away from the camp staff or volunteers
- Theft or vandalism

**Photography Policy**

During the course of the camp, the Colorado Railroad Museum may take photographs of campers participating in activities. We use these pictures to help secure grant funding and to advertise the Colorado Railroad Museum to families.

This is to inform you that the Colorado Railroad Museum has the irrevocable and unrestricted right and permission to copyright – in their own name and otherwise use, re-use, publish and re-publish photographic images taken during summer camps and other programs. Your child may be included in part or in whole in any and all media now and hereafter for illustration, promotion, art, editorial, trade, web-site, advertising or any other purpose deemed appropriate by the Colorado Railroad Museum without compensation.

**Release of Liability**

Parent/legal guardian approves and gives permission for child to participate in all activities as part of the Colorado Railroad Summer Camp. Parent/legal guardian acknowledges that the activities carried on during camp carry certain risks for the participant. Parent/legal guardian has independently reviewed and evaluated the risks and determined to allow participation in the classes and programs with full knowledge and acceptance of the risk. Parent/legal guardian, to the extent permitted by law, and on behalf of him/herself, his/her dependents or wards, heirs, executors, administrators and assigns agrees to and hereby releases and forever discharge the Colorado Railroad Museum, and their officers, employees, agents and volunteers from any and all liability for damages, loss or personal injury arising out of or related to registrant's participation in museum programs.

**Refund/  
Cancellation Policy**

15% of the registration fee is a non-refundable deposit. Withdrawals or transfers must occur at least two weeks prior to the start of camp session in order to receive remaining refund. No refund will be given if a cancellation is made within two weeks prior to start of session. If for any reason the Colorado Railroad Museum cancels a camp session, campers will receive a full refund or the opportunity to transfer to another session, if space is available.

**Health History  
Statement:**

The health history provided is correct and complete to the best of my knowledge. The person herein named has permission to engage in all camp activities except as noted. I authorize the Colorado Railroad Museum to make medical emergency decisions on behalf of my child, and I further acknowledge that the Colorado Railroad Museum will not be held liable for any resulting medical charges or held liable in any way. I am also aware that there are certain risks involved in activities, which might result in personal injury or property damage, and by allowing my child in such activities agree to accept all risks of injury or damage.

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Child's Name

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Parent/Guardian Signature

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Date

**Release &  
Indemnity  
Agreement**

As the parent/guardian of \_\_\_\_\_, referred to in this agreement as "my child," who will be participating in the Colorado Railroad Museum's summer camp program, I understand that anyone acting on behalf of the Colorado Railroad Museum as staff or a volunteer will take all reasonable steps to provide a safe environment for participants in camp activities. I authorize the Colorado Railroad Museum to make medical emergency decisions on behalf of my child, and I further acknowledge that the Colorado Railroad Museum will not be held liable in any other way. I am also aware that there are certain risks involved in these activities, which might result in personal injury or property damage, and by allowing my child to participate in such activities agree to accept all risks of injury or damage. I agree to allow the Colorado Railroad Museum to use photographs that may contain images of my child for education or promotional purposes. Furthermore, I agree to hold harmless the Colorado Railroad Museum, its staff, volunteers and Board of Trustees for any liability on behalf of my child or myself. I also agree to indemnify the Colorado Railroad Museum for any expenses of liability that result because of a claim made by or on behalf of my child. I understand that this agreement is binding to me, my child, and anyone else acting on behalf of my child.

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Child's Name

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Parent/Guardian Signature

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Date

**Photo and Video  
Release**

I grant permission for the Colorado Railroad Museum, its agents, employees and personnel, the right to use photographs or video images taken during the summer camp season, June through August 2017, for the purpose of promoting the programs of the Colorado Railroad Museum, without compensation for its use. I understand and agree that photographs will become the property of the Colorado Railroad Museum. This includes use in publications such as advertising, direct mail, brochures, newsletters, magazines and in electronic media, including video and/or websites. I also grant permission to the Colorado Railroad Museum to offer said photography for use or distribution in other publications, electronic or otherwise, without notifying me. I release Colorado Railroad Museum from any and all liability related to the distribution of my child's photo or likeness.

By signing this form, I acknowledge and understand the material herein and am authorized to sign this form as a parent or legal guardian of the child/children named here.

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Child's Name

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Parent/Guardian Signature

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Date

**Sunscreen  
Application:**

I give my permission for the staff at Colorado Railroad Museum to assist with applying or to apply sunscreen to my child's exposed skin including the face, tops of ears and bare shoulders, arms, legs and feet, 30 minutes before outdoor activities. It is my responsibility to provide sunscreen with a minimum SPF of 15. I understand that I must provide the sunscreen in its original container labeled with my child's name and within the noted expiration date. Sunscreen will not be applied to any broken skin or if a skin reaction has been observed. Any skin reaction observed by staff will be reported promptly to the parent/guardian.

- In the event that my child does not have sunscreen at camp, the museum may apply available sunscreen to my child.
- It is my responsibility to check the ingredients of this product to ensure my child is not allergic to it.
- My child may NOT use any sunscreen other than the one that he/she brings to camp.

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Child's Name

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Parent/Guardian Signature

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Date