



Robert W. Richardson Library Fee Schedule

Off-Site Printing and Scanning:

Photograph reprints (Empire Photo, Lakewood)

BW or Color Enlargements and Reprints

4" x 5" --- \$12.00 8" x 10" --- \$20.00

5" x 7" --- \$15.00 11" x 14" --- \$30.00

Large-format Map and Drawing Reprints (AlphaGraphics, Golden)

-\$1.25 per square foot (price for hard copy BW on standard copy paper; color ink and heavyweight paper costs will be determined case-by-case)

or

-\$15.00 per scan plus \$7.00 per CD

Richardson Library in-house fees

Photocopying:

8 ½" x 11" --- 20 cents each

8 ½" x 11" color --- 40 cents each

8 ½" x 14" --- 30 cents each

8 ½" x 14" color --- 60 cents each

11" x 17" --- 75 cents each

Staff/Volunteer Research Time

\$40.00 per hour

Commercial Publication fees

1 to 15 images \$30.00 per image

16 or more images \$25.00 per image

Non-Commercial, personal use copies of photos or archival documents

\$5.00 per 300 dpi scan, emailed to patron

\$5.00 additional for scans to CD

Payment

Orders will not be fulfilled until payment is received. The Library accepts cash or checks. Credit card payments must be processed in the gift shop in the Depot.

***Additional charges not included in these prices, such as postage, will depend upon weight, packing materials, and distance of shipment.**