A Day Out With Thomas, 2015

Volunteer Form

Name: _____

Email: _____ **Phone: (_____)**_____

I want to volunteer on the following days:

		AM 7:30-10:00	AM 9:30 to 12:00	PM 11:30 to 2:00	PM 1:30 to 4:00	PM 3:30 to 6:30	Retail Tent AM 7:30 to 1:30	Retail Tent PM 1:30 to 6:30
September 12	*Saturday*	☐	☐	☐	☐	☐	☐	☐
September 13	*Sunday*	☐	☐	☐	☐	☐	☐	☐
September 19	*Saturday*	☐	☐	☐	☐	☐	☐	☐
September 20	*Sunday*	☐	☐	☐	☐	☐	☐	☐
September 26	*Saturday*	☐	☐	☐	☐	☐	☐	☐
September 27	*Sunday*	☐	☐	☐	☐	☐	☐	☐

I'm interested in these volunteer positions:

Activities

- ☐ Imagination Station
- ☐ Temporary Tattoo
- ☐ Coloring, Reading, & Movie Area
- ☐ Demonstrate the Turntable

Visitor Services

- ☐ Will-Call Table
- ☐ Greet Museum Visitors

Merchandising

- ☐ Cashier Merchandise Tent (Half or Full shifts required)
- ☐ Restock Merchandise
- ☐ Sell Event Balloons

Train Service

- ☐ Take Tickets
- ☐ Ride the Train

Photography

- ☐ Assist Thomas photographers
- ☐ Assist Sir Topham Hatt

Facilities

- ☐ Shuttle Assistant
- ☐ Event Floater
- ☐ Event Set-Up
- ☐ Event Tear-Down

Please Return This Form To:

Heidi Markley,
Assistant Volunteer
And Event Coordinator
Email: heidi@crrm.org
Fax: 303-279-4229
Phone: 720-274-5145
Mail: Colorado Railroad Museum
17155 W 44th Ave.
Golden, CO 80403

Thank you for Volunteering

With your help,this year's event will bring lots of lots of smiles and joy to many children and adults too

A Day Out With Thomas 2015 Volunteer Assignments:

Activities	**Imagination Station** **Temporary Tattoo Caboose**	Oversee train tables Apply temporary tattoos. Thiese jobs are mostly sitting. Must enjoy direct interaction with kids.
	Demonstrate the Turntable	Demonstrate the turntable. This job is standing and sitting.
	Supervise the Coloring, Story Time, & Movie Area	Read Thomas stories to kids, oversee the coloring tables, and turn on the Thomas movie between stories. This job is mostly sitting. Must enjoy direct interaction with kids.
Visitor Services	**Staff the Will-Call Table**	Hand out tickets, direct visitors to the boarding area, and answer questions. This job is mostly sitting.
	Greet Museum Visitors	Direct visitors to the boarding area, hand out event flyers, and answer questions. This job is mostly standing.
Merchandising	**Merchandise Tent Cashier**	Accept money and run credit cards in the merchandise tent , Money handling & customer service skills needed, this job is mostly standing.
	Stock Merchandise as needed	Re-stock merchandise during the event as needed This job is mostly standing.
	Sell Event Balloons	Walk around & sell balloons. Standing, good customer service skills needed
Train Service	**Take Tickets**	Check & tear tickets at the boarding area and organize lines This job is a combination of sitting & standing.
	Ride the Trains	Help visitors board & disembark trains; ride with passengers & make sure they follow all safety rules. Safety test reguired, some standing/sistting
Photography	**Assist Thomas photographers**	Help arrange museum visitors in front of Thomas between train rides for photographs and customer service. Mostly standing
	Assist Sir Topham Hatt photographers	Assist Sir Topham Hat and manage lines for photos A combination of sitting & standing.
Transportation	**Shuttle Assistant**	Help Event Guests load and unload event shuttles. This job is mostly standing.
Facilities	**Event Set-Up**	Price merchandise 1 to 2 weeks before the event. Set up tables, chairs, banners, and stanchions 2 days before the event.
	Event Tear-Down	Take down tables, chairs, banners, and stanchions the Monday after the event is over.
	Event Floater	Roam property during event. Provide volunteers with bathroom breaks and help solve minor event issues.

We value your time and talents. Due to our insurance requirements, all volunteers must be at least 16 years of age. If you would like to do a variety of assignments during the day, please schedule your shift times accordingly. It is requested that cashiers work 1/2 day shifts or full day shifts only.

- ◊ **Volunteer for at least 4 hours on any day and receive a free lunch**
- ◊ **Volunteer for 12 hours or more and receive ONE FREE FAMILY PASS for the Museum.**